



Contributor and Expenditure/Payment Codes Job Aid

This job aid describes the *contributor* and *expenditure/payment* codes used when filing Activity Reports in the new CAL-ACCESS system. The tables below list each code acronym, its definition, and clarifying notes.

New codes appear in bold red text and are tagged (new). Discontinued codes are listed in the final table and will not be accepted after go-live.

Contributor Codes

Code	Definition	Notes
IND	Individual	An individual contributor
COM	Recipient Committee	A recipient committee other than a PTY (Political Party) or SCC (Small Contributor Committee)
PTY	Political Party	A political party registered with SOS
SCC	Small Contributor Committee	A committee in existence for six months, receiving contributions of \$200 or less per year from 100 or more persons, and making contributions to five or more candidates
OTH	Other	An entity other than the types above (e.g., a business entity)

Expenditure/Payment Codes

Code	Definition	Notes
CMP	Campaign	Campaign paid canvassing, get-out-the-vote efforts, election event costs, and miscellaneous campaign expenses
CNS	Consultant	Campaign consultants
CRD (new)	Credit Card	Payments made by committee credit card
CTB	Contribution	Non-monetary contribution (must be explained)
CVC	Civic	Civic or charitable donations
DIG (new)	Digital	Digital/online ads and production costs (e.g., texts, website, social media, email) and paid online communications (describe)
FEE (new)	Fee	Election filing, ballot, and annual fees (formerly FIL)



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Code	Definition	Notes
FND	Fundraising	Fundraising expenses
IND	Independent	Independent expenditure supporting/opposing others (must explain)
LEG	Legal	Candidate's legal defense
LIT	Literature	Campaign literature and mailings
MBR	Member	Member communications
MTG	Meetings	Meetings and appearances
OFC	Office expenses	Office expenses
OTH (new)	Other	Other payments not described by another code
PET	Petition	Petition circulating
PHO	Phone	Phone banks and robocalls
POL	Polling	Polling and survey research
POS	Postage	Postage, delivery and messenger services
PPF (new)	Payment processing	Payment processing fees
PRO	Professional	Professional services (legal, reporting, accounting)
PRT	Print	Print ads and production costs
RAD	Radio	Radio airtime and production costs
RFD	Refund	Returned contributions
SAL	Salary	Payroll, taxes and benefits costs
SEC (new)	Security	Security expenses – requires a description of the security expense and the threat
SLT (new)	Slate mailer	Slate mailer production and distribution costs



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Code	Definition	Notes
SPN (new)	Sponsor	Sponsor's payment for establishment and administration of its sponsored committee
TEL	Television	Television airtime and production costs
TRC	Travel (candidate)	Candidate travel, lodging, meals and gifts: candidate-controlled committee (describe)
TRV (new)	Travel	Travel, lodging, meals and gifts: non-candidate-controlled committee (describe)
TSF	Transfer	Transfer between committees of the same candidate
VOT	Voter	Voter registration

Discontinued Expenditure/Payment Codes

The following codes are discontinued and will not be accepted in the new CAL-ACCESS system after go-live on November 16, 2026.

Code	Definition	Notes
FIL	Filing fee	Candidate filing/ballot fees
TRS	Travel (spouse)	Staff/spouse travel, lodging, and meals
WEB	Website	Information technology costs (Internet, email)