FORM 607 – NOTICE OF WITHDRAWAL

1. General Information
2. Form 607
3. Data Elements
4. Filing Requirements
5. Written Notations
6. Signature Requirements

GENERAL INFORMATION:

1. A “Sendback” letter is sent only when the signature is missing.
2. In many instances, missing or incomplete information may be found using other sources (e.g. existing record in AMS, other submitted forms, etc.).
3. If missing or incomplete information cannot be determined, attempt to contact the filer by phone, email or letter. Any information provided by the filer should also be obtained in writing.
4. Any questions regarding processes should be directed to a PRD supervisor.

Form 607 – Notice of Withdrawal
Review Points – Form and AMS

Notice of Withdrawal
(Government Code Section 86100,
2 Cal. Code of Regs. Section 18601)

Type or Print in Ink

Legislative Session

CALIFORNIA 1997/98 FORM **607**
FAIR POLITICAL PRACTICES COMM.

For Official Use Only

1

2 **Effective Date of Withdrawal** _____ (Month/Day/Year)

_____ (Insert Years)

NAME OF FILER:

3

NAME OF EMPLOYER OR FIRM: (If this Notice is being filed by a lobbyist)

4

BUSINESS ADDRESS: (Number and Street) (City) (State) (Zip Code)

5

FOR USE BY: Lobbyists and lobbying firms which are not and have not been, since filing a "Lobbyist Certification Statement" (Form 604) or "Lobbying Registration Statement" (Form 601), a "lobbyist" within the meaning of Government Code Section 82039, or a "lobbying firm" within the meaning of Government Code Section 82038.5.

I have not met the qualification requirements to register as a:

6

Check applicable box(es)

☐ Lobbyist within the meaning of Government Code Section 82039 and Regulation 18239.

☐ Lobbying Firm within the meaning of Government Code Section 82038.5 and Regulation 18238.5.

VERIFICATION

I have used all reasonable diligence in preparing this Notice. I have reviewed the Notice and to the best of my knowledge the information contained herein is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

7 Executed on _____ DATE

By _____ SIGNATURE OF LOBBYIST OR LOBBYING FIRM RESPONSIBLE OFFICER 8

9 Name of Lobbyist or Lobbying Firm Responsible Officer _____ TYPE OR PRINT Title _____ 10

FOR INFORMATION REQUIRED TO BE PROVIDED TO YOU PURSUANT TO THE INFORMATION PRACTICES ACT OF 1977, SEE INFORMATION MANUAL ON LOBBYING DISCLOSURE PROVISIONS OF THE POLITICAL REFORM ACT.

FPPC Form 607 (8/97)
For Technical Assistance: 916/322-5660

Clear Form Print Form

DATA ELEMENTS

This section provides guidance for reviewing the Form 607, explaining the data fields the filer must or may complete, and the method used for obtaining missing or incomplete information. It also indicates the location of the corresponding AMS data entry field (if any).

***Methods of Contact (MOC):**
PC –Phone Call
EL – Exception Letter
OC – Other contact (email, fax) – Use email for "overseas/out of country" lobbyists.
SB – Sendback Letter
N/A – No or No Action

No.	Data Element	Required: Yes/No	Comments	Action if missing/ incomplete/ *MOC	Enter Data and Suspend?	AMS Data Entry
1	Legislative Session	Yes	Pencil in if omitted	PC/OC/EL	Yes	Add New Filer/Filer: Attribute
2	Effective Date of Withdrawal	Yes				Add New Filer/Filer: Attribute
3	Name of Filer	Yes	Must conform to naming convention	PC/OC/EL	No	Add New Filer/Filer: Name
4	Name of Employer or Firm	Yes	Must conform to naming convention of Lobbying Firm	PC/OC/EL	No	Add New Filer/Filer: Name
5	Business Address (Number and Street, City, State, Zip Code)	Yes		PC/OC/EL	Yes	Add New Filer/Filer: Address
6	I have not met the qualification requirements to register as a: (checkboxes)	Yes			No	AMS does not provide a field to enter this data.
7	Verification: Execution Date	Yes		PC/OC/EL	Yes	AMS does not provide a field to enter this data.
8	Verification: Signature of Lobbyist or Lobbying Firm Responsible Officer	Yes	"Wet" signature required.	SB	No - Do not enter the Registration AMS.	AMS does not provide a field to enter this data.
9	Name of Lobbyist or Lobbying Firm Responsible Officer	Yes		PC/OC/EL	Yes	AMS does not provide a field to enter this data.
10	Title of Lobbyist or Responsible Officer	Yes		PC/OC/EL	Yes	AMS does not provide a field to enter this data.

Filing Requirements

This section provides an explanation of other forms that may have a dependency on this form, or whether this form has any dependencies on other forms.

Attachment Description	Required/ Optional	Comments
Form 605	Required if the withdrawal is for a lobbyist.	

Written Notations

This section explains information handwritten or stamped onto the Form.

Entered By	Notation	Comments
Lobby/Intake	Date Stamp	
Forms Reviewer	ID Number	
Forms Reviewer	R – packet is complete E – packet is incomplete/letter sent	
Forms Reviewer	Initials	

Signature Requirements

This section provides guidance on the individual(s) who may act as an authorized signer of the Form 607.

Authorized Signer	Comments
Lobbyist Lobbying Firm Responsible Officer	